



## Certification Fees

	Cost
Application	\$800
On-site Audit	\$2,500
Auditor Travel	variable
Desk Top Audit	\$1,000
SGP Impact Tracker (invoiced with initial audit)	\$600
Corrective Action Required (CAR) per hour	\$75
Annual Renewal (includes SGP Impact Tracker renewal)	\$725

**Application:** The application fee must be submitted with the completed application for the certification process to begin. SGP Applicants have use of SGP Impact Tracker to attain certification.

**On-site Audit:** The audit fee will be invoiced once the onsite audit has been completed and reviewed. This fee includes pre-audit review of documentation. Additional fees may be charged if corrective actions are required (CARs) (see below).

**Auditor Travel:** The facility undergoing an audit is responsible for the travel expenses of the auditor. Costs will be kept as reasonable as possible. They will be invoiced along with the audit fee.

**Desk Top Audit (DTA):** If the SGP criteria have not changed, facilities with a proven track record of uneventful onsite audits and annual reports may be eligible for a remote Desk Top Audit (DTA) instead of an Onsite Audit.

**SGP Impact Tracker:** All facilities must use the SGP Impact Tracker to report and monitor metrics and other certification requirements. With access to this online database and dashboard, SGP Certified facilities can track and store data in a central location for ease of reporting. Access to the SGP Impact Tracker requires a user fee. It is invoiced separately with the initial audit but thereafter is included in the SGP Annual Fee.

**Corrective Action Required:** When a corrective action is required (CAR), an auditor may have to spend additional time interacting with the applicant. This fee is invoiced with the audit fee.

**Annual Renewal:** Each year after the initial audit, the facility will be charged an annual renewal fee for the review of its progress report for continuous improvement. This fee includes licensing for the SGP Impact Tracker.

*Prices are effective January 2020 and subject to change. Fees are non-refundable.  
Check, Visa, Master Card, American Express or wire transfer accepted.*