



## Certification Fees

	Cost
Application	\$600
Onsite Audit	\$2,000
Auditor Travel	variable
Desk Top Audit	\$1000
Corrective Action Required (CAR) per hour	\$75
Annual Renewal	\$350

### **Application**

The application fee must be submitted with the completed application for the certification process to begin.

### **Onsite Audit**

The audit fee will be invoiced once the onsite audit has been completed and reviewed. This fee includes pre-audit review of documentation. Additional fees may be charged if corrective actions are required (see below).

### **Auditor Travel**

The facility undergoing an audit is responsible for the travel expenses of the auditor. Costs will be kept as reasonable as possible. They will be invoiced along with the audit fee.

### **Desk Top Audit**

Facilities with a proven track record of uneventful onsite audits and annual reports are eligible for a Desk Top Audit (DTA) instead of an Onsite Audit. DTAs also do not require auditor travel.

### **Corrective Action Required**

When a corrective action is required (CAR), an auditor may have to spend additional time interacting with the applicant. This fee is invoiced with the audit fee.

### **Annual Renewal**

Each year after the initial audit, the facility will be charged an annual renewal fee for the review of its progress report for continuous improvement.

*Prices are effective February 2018 and subject to change. Fees are non-refundable.  
Check, Visa, Master Card, American Express or wire transfer accepted.*